

**PERRY COUNTY COUNCIL
MEETING MINUTES
January 3, 2023**

The Perry County Council met on the above date at 4:00 p.m. as was duly advertised. Council members in attendance were: President David Etienne (DE), Lynn Fulkerson (LF), Earla Williams (EW), Keith Huck (KH), Paul Malone (PM), Stan Goffinet (SG), Kelli Harding (Kelli). Sheriff Alan Malone, Auditor Kristinia Hammack, and Auditor First Deputy Kelli Wilgus was also present. There was no County Attorney or *News Representative* present.

The meeting opened with the Pledge of Allegiance.

AGENDA

Item 6-3; Discussion of Pam Goffinet coming on as a consultant in the Auditor removed. Add under 6-3, Setting deadline for submission of agenda items. PM made the motion to accept as amended, seconded by EW. Motion carried 7-0.

REORGANIZATION & SCHEDULE

David Etienne for President; KH made the motion to accept, seconded by PM. Motion carried 7-0.

Keith Huck for Vice-President; SG made the motion to nominate.

Earla William for Vice-President; PM made the motion to nominate.

Voted on: Keith Huck received 4 votes and Earla Williams received 3 votes.

Meeting to be held at 5 pm CST on the 4th Thursday of the month.

LF made the motion to accept, seconded by EW. Motion carried 7-0.

MINUTES

Kristinia Hammack, Auditor presented minutes prepared by the previous Auditor Pam Goffinet for 8/25/2022 Joint Meeting; 9/22/2022; Public Hearing 9/22/2022, 10/24/2022; 11/17/2022; 12/15/2022.

KH made the motion to accept, seconded by PM, Kelli and SG abstained. Motion carried 5-2.

SAM HURST, PROSECUTOR—NEW HIRES

Sam Hurst informed the County Council that she currently has a part-time Child Support Administrator position open and a full-time Administrative Assistant. She would like to do away with the full-time Administrative Assistant position and have a full-time Child Support Administrator.

The Child Support Administrator position gets 66% of the salary reimbursed by the state. KH made the motion to approve the hiring of a full-time Child Support Administrator and eliminate the Administrative Assistant position. seconded by SG. Motion carried 7-0.

REVISED SALARY ORDINANCE

Kristinia Hammack presented to the board that the current Salary Ordinance is not in compliance with the State Board of Accounts. Every employee was paid as a “salary employee”. The State Board of Accounts requires us to differentiate between Excluded, Exempt and Non-Exempt.

Excluded: Elected Official-Salary (no overtime or time compensation, no time sheet required)

Exempt: Salary Position (no overtime or time compensation, no time sheet required)

Non-Exempt: Hourly Position (can be awarded overtime or time compensation, time sheet required)

The Perry County Job description book and Personnel Policy Handbook are conflicting on a few positions.

- Community Corrections Director (Traci):
 - Job Description shows as Exempt
 - Personnel Policy Handbook not listed as an Exempt Position

KH made a motion to set the Community Corrections Director position as Exempt, seconded by EW. Motion carried 6-1, Kelli abstained as she did not receive a copy of the current Salary Ordinance.

- Public Health Nurse (Tara and Mallory):
 - Job Description shows as Exempt
 - Personnel Policy Handbook not listed as an Exempt Position

KH made a motion to set the two Public Health Nurse positions as Exempt, seconded by SG. Motion carried 6-1, Kelli abstained as she did not receive a copy of the current Salary Ordinance.

- Chief Probation (Brandi) and Probation Officer (Amanda):
 - Job Description shows as Non-Exempt
 - Personnel Policy Handbook not listed as an Exempt Position, but the state mandates what they are to be paid. Based on that, they should be listed as Exempt.

KH made a motion to set the Chief Probation and Probation Officer positions as Exempt, seconded by PM. Motion carried 6-1, Kelli abstained as she did not receive a copy of the current Salary Ordinance.

- First Deputies:
 - Job Description shows as Excluded position, which they should not be receiving overtime or time competition and no time sheet required
 - they currently are turning in timesheets and being awarded time compensation like a Non-Exempt

EW made a motion to set the First Deputy positions as Non-Exempt, seconded by KH. Motion carried 6-1, Kelli abstained as she did not receive a copy of the current Salary Ordinance.

ADMINISTRATOR POSITION/JOB DUTIES

Kristinia Hammack presented to the County Council that the “administrative duties” of the administrator be absorbed within the Auditors Office. The Auditor’s office has been overseeing these duties since the resignation of Theresa Kanneberg in August of 2022. She stated that since herself (Kristinia Hammack) or her first deputy (Kelli Wilgus) will be at each meeting so the duties of compiling information for the agenda will be doable. Processing Commissioner’s claims and reconciling the monthly C&S invoice can be handled in our office. Other duties such as county car schedule, website, building access, etc. These duties have been on the Auditor’s Office since Teresa left, so it is understood. Kristinia did state that we will need to discuss the possibility of searching for consulting on ADA and Title VI compliance.

She advised as of funding; she is asking that the Administrator salary (including benefits) of \$65,005.88 would come over to the auditor's office (including benefits) \$62,118.30. Eliminating that expense for the county.

Kelli suggested that we just transfer the difference from the Administrator salary fund to the Auditor’s Office Deputy salary fund.

PM made the motion to accept, seconded by EW. Motion carried 7-0.

ADMINISTRATOR POSITION/JOB DUTIES

Kristinia Hammack opened discussion of setting a deadline for Agenda items, to limit the additional agenda items to emergency situations. She pointed out that the Commissioner’s voted in agreeance to set a deadline to limit additional agenda items to emergency situations. All County Council Members were in agreeance. Setting deadline to the Thursday prior to Thursday meeting. KH made the motion to accept, seconded by Kelli. Motion carried 7-0.

ANIMAL SHELTER:

Randy Cole mentioned that he feels that all responsibilities are being dumped on Molly regarding the building. He believes once it is looked into, based on the current contract, she is going to be in a maintenance nightmare. He feels the county needs to get the building into working conditions, and that building maintenance needs to be overseen by the county, as we own the building. He informed the County Council that this Thursday, January 5, 2023, at 1 pm CST. Molly will be conducting a walkthrough with both Commissioners and County Council to assess the building.

EXTERNAL BOARD APPOINTMENTS

Alcohol and Beverage Board:

Randy McBrayer- KH made the motion to appoint, seconded by LF. Earla abstained. Motion carried 6-0-1.

Animal Welfare Control:

PM made a motion to nominate Herbert Landers, died due to no second. SG made a motion to nominate Rebecca Thorn, died due to no second.

Megan Firtchley made an open comment that she would support Rebecca Thorn or Tonya Rankin, but Herbert Landers has been unapproachable or open to listening.

A secret ballot votes was taken. EW and Kelli both abstained. Herbert Landers received 1 vote; Rebecca Thorn received 4 votes.

Cannelton Economic Development:

John Mark Paulin- KH made the motion to appoint, seconded by PM.

Motion carried 7-0.

Parks & Recreation: No applications received. Re-advertise.

KH commented on the fact that the Parks and Recreation Board host their meetings at The Moose, and how he feels that is inappropriate. Also, that this is a public meeting, and some people might think that they can't attend if they are not Moose members.

Property Tax Assessment Board of Appeals:

Kelli Harding and Kourtney Casebolt- KH made the motion to appoint, seconded by PM.

Motion carried 7-0.

Re-Development Commissions:

John Scheer- KH made the motion to appoint, seconded by LF. Motion carried 7-0.

Greg Jarboe- LF made a motion, died due to lack of second.

Bill Dickerson- KH made the motion to appoint, seconded by Kelli. Motion carried 7-0.

INTERNAL BOARD APPOINTMENTS

ARP:

Keith Huck- SG made the motion to appoint, seconded by Kelli. Motion carried 7-0.

Stan Goffinet- KH made the motion to appoint, seconded by EW. Motion carried 7-0.

Community Corrections Advisory Board:

Earla Williams- PM made the motion to appoint, seconded by LF. Motion carried 7-0.

EMA Advisory Board:

David Etienne- KH made the motion to appoint, seconded by PM. Motion carried 7-0.

Indiana 15 Regional Planning:

Kelli Harding- KH made the motion to appoint, seconded by SG. Motion carried 7-0.

Perry County Development Committee:

Director: Earla Williams - PM made the motion to appoint, seconded by LF.

Received 2 votes.

Kelli Harding- SG made a motion to appoint, seconded by KH.

Received 3 votes.

Delegate: Earla Williams- EW made the motion to appoint, seconded by Kelli.

Motion carried 7-0.

Personnel Policy Committee:

David Etienne- KH made the motion to appoint, seconded by LF. Motion carried 7-0.

Kelli Harding- KH made the motion to appoint, seconded by LF. Motion carried 7-0.

Plan Commission:

Keith Huck- Kelli made the motion to appoint, seconded by SG. Motion carried 7-0.

Solid Waste Management:

Paul Malone- EW made the motion to appoint, seconded by LF. Received 4 votes.

Stan Goffinet- KH made a motion to appoint, seconded by Kelli. Received 3 votes.

County Council Attorney:

PM made a motion to reappoint Rod Acchiardo, seconded by SG. Motion carried 7-0.

Courthouse Security Committee:

Keith Huck- Kelli made the motion to appoint, seconded by SG. Motion carried 7-0.

There being no further business to come before the council, PM made a motion to adjourn the meeting. KH seconded the motion. Motion carried 7-0, with adjournment at 5:10 p.m. CST.

Kristinia Hammack announced that the next meeting of the County Council will be held on Thursday, January 26, 2023, at 5pm CST.

Minutes approved this 26th day of January 2023

President, Perry County Council

*Minutes prepared by:
Kristinia L. Hammack, Perry County Auditor*