

**PERRY COUNTY COUNCIL
MINUTES – February 25, 2021**

The Perry County Council met on the above date at 5:00 p.m. via zoom as was advertised. Council members in attendance were: President Luke Thomas, David Etienne, Charles Baumeister, Lynn Fulkerson, Earla Williams and Paul Malone. Danny joined the meeting at 5:05p.m. Council Attorney, S. Rod Acchiardo and Sheriff Alan Malone were also present. A *News Representative* was not present for the meeting.

MINUTES

The minutes from the meetings of January 4, 2021, January 14, 2021 and January 28, 2021 were mailed to the Council members for them to review. There were no changes or corrections to be made. The minutes were approved as presented.

TRANSFERS

The Perry County Commissioners requested \$1,500.00 from Social Security to Stipend within County General in the Commissioners budget. Auditor Pam Goffinet explained that the count of two employees were missed in the count at budget time when setting this line item. This additional pay will be distributed on March 1, 2021. David made the motion to approve the transfer, seconded by Lynn. Motion carried 6-0.

TRANSFER APPROPRIATION ORDINANCE

CC-21-02

WHEREAS, IT HAS BEEN DETERMINED THAT IT IS NOW NECESSARY TO TRANSFER MONEY FROM ONE MAJOR BUDGET CLASSIFICATION TO ANOTHER MAJOR BUDGET CLASSIFICATION IN THE FOLLOWING NAMED BUDGET; NOW THEREFORE:

SEC. 1. BE IT ORDAINED BY THE COUNTY COUNCIL OF PERRY COUNTY, PERRY COUNTY, INDIANA, THAT THE FOLLOWING TRANSFERS BE MADE IN THE FOLLOWING MADE BUDGET:

COUNTY GENERAL FUND

TRANSFER	<u>\$ 1,500.00</u>	
FROM:	ACCOUNT #1000-068-1000.12	\$ 1,500.00
	SOCIAL SECURITY	
TO:	ACCOUNT #1000-068-1000.16	
	STIPEND	
WITHIN:	PERRY COUNTY COMMISSIONER’S BUDGET	

ADOPTED THIS 25th DAY OF MARCH, 2021.

NAY

AYE

LUKE THOMAS	/S/
DAVID A ETIENNE	/S/
PAUL MALONE	/S/
EARLA WILLIAMS	/S/
LYNN FULKERSON	/S/
CHARLIE BAUMEISTER	/S/

ATTEST:

PAMELA L. GOFFINET /S/
PERRY COUNTY AUDITOR

Danny joined the meeting at 5:05 p.m.

ADDITIONAL APPROPRIATIONS

The Perry County Council requested an additional appropriation for \$9,000.00 for Ambulance Service in their budget in County General fund. This is money that was left over from the CARES ACT money that was transferred to the County General fund at the end of 2020. This appropriation was approved at a prior meeting as a motion of intent by the Council members. Charlie made the motion to approve the additional, seconded by David. Motion carried 7-0.

The County Commissioners requested an additional appropriation from County General fund in the amount of \$9,604.00 for Overtime Pay, \$735.00 for Social Security, and \$1,076.00 for Retirement for the Health Department overtime. This amount will pay overtime worked from December 28, 2020 to January 30, 2021. David made the motion to approve the appropriation, seconded by Earla. Motion carried 7-0.

Mendy Lassaline, County Assessor, requested \$1,823.00 from the Sales Disclosure fund for ergonomic work stations and chairs. These are sit to standing work stations for the employees. The fees for this fund come from deed transfers. Paul made the motion to approve the additional, seconded by Lynn. Motion carried 7-0.

The County Commissioners requested an additional appropriation for \$5,921.58 for Prevention and Education, \$6,921.58 for Treatment and Intervention, \$5,694.58 for Law Enforcement Justice and \$3,266.46 for Administrative from the Drug Free Community fund. This is from fees collected from drug and alcohol charges. This request is from 2019 collections and the left over of 2018 collections. This money is used for grants from the Substance Abuse Committee. Paul made the motion to approve the additional, seconded by Danny. Motion carried 7-0.

Sheriff Alan Malone requested \$40,072.50 for a Lease Payment – County Police Vehicles within the Inmate Housing fund. Chief Deputy Eric Dickenson commented that this is the first lease payment from Sternberg on the five vehicles. They said the trucks are starting to come in and need to be outfitted. Starting the second year and after on the lease, the amount will be split between the County and the Sheriff funds. It is a five-year lease for five vehicles. Alan informed the Council that their current fleet of vehicles got in bad shape. This is a good move for the department. Charlie made the motion to approve the additional, seconded by Danny. Motion carried 7-0.

ADDITIONAL APPROPRIATION ORDINANCE NO. 21-CC-2

WHEREAS, IT HAS BEEN DETERMINED THAT IT IS NOW NECESSARY TO APPROPRIATE MORE MONEY THAN WAS APPROPRIATED IN THE ANNUAL BUDGET; NOW, THEREFORE:

SEC. 1. BE IT ORDAINED BY THE COUNTY COUNCIL OF PERRY COUNTY, PERRY COUNTY, INDIANA, THAT FOR THE EXPENSES OF THE TAXING UNIT THE FOLLOWING ADDITIONAL SUMS OF MONEY ARE HEREBY APPROPRIATED OUT OF THE FUNDS NAMED AND FOR THE PURPOSES SPECIFIED, SUBJECT TO LAWS GOVERNING THE SAME:

COUNTY				
GENERAL FUND	REQUESTED	APPROPRIATED	AYE	NAY
<u>PERRY COUNTY COUNCIL</u>				
#1000-061-3000.87	\$ 9,000.00	\$ 9,000.00	7	0
AMBULANCE SERVICE				
<u>PERRY COUNTY COMMISSIONERS</u>				
#1000-068-1000.15	\$ 9,604.00	\$ 9,604.00	7	0
OVERTIME PAY				

#1000-068-1000.21	\$ 735.00	\$ 735.00	7	0
SOCIAL SECURITY				
#1000-068-1000.22	\$ 1,076.00	\$ 1,076.00	7	0
RETIREMENT				

COUNTY GENERAL
FUND TOTAL: \$20,415.00 \$ 20,415.00

SALES DISCLOSURE FUND

<u>PERRY COUNTY ASSESSOR</u>				
#1131-008-4000.43	\$ 1,823.00	\$ 1,823.00	7	0
OFFICE EQUIPMENT				

SALES DISCLOSURE
FUND TOTAL: \$ 1,823.00 \$ 1,823.00

DRUG FREE COMMUNITY FUND

<u>PERRY COUNTY COMMISSIONERS</u>				
#1148-068-3000.11	\$ 5,921.58	\$ 5,921.58	7	0
PREVENTION AND EDUCATION				
#1148-068-3000.12	\$ 6,921.58	\$ 6,921.58	7	0
TREATMENT AND INTERVENTION				
#1148-068-3000.13	\$ 5,694.58	\$ 5,694.58	7	0
LAW ENFORCEMENT JUSTICE				
#1148-068-3000.15	\$ 3,266.46	\$ 3,266.46	7	0
ADMINISTRATIVE				

DRUG FREE COMMUNITY
FUNT TOTAL: \$ 21,804.20 \$ 21,804.20

INMATE HOUSING FUND

<u>PERRY COUNTY SHERIFF</u>				
#4929-005-4000.44	\$ 40,072.50	\$ 40,072.50	7	0
LEASE PYMT-CO POLICE VEHICLES				

INMATE HOUSING
FUND TOTAL: \$ 40,072.50 \$ 40,072.50

ADOPTED THIS 25th DAY OF FEBRUARY, 2021.

NAY

AYE

LUKE THOMAS /S/
DAVID ETIENNE /S/
PAUL MALONE /S/
EARLA WILLIAMS /S/
LYNN FULKERSON /S/
DANNY BOLIN /S/
CHARLES BAUMEISTER /S/

ATTEST:

PAMELA L GOFFINET /S/
PERRY COUNTY AUDITOR

RESOLUTION – ESTABLISHING POLICIES AND PROCEDURES TO PROTECT DECORUM AND FOSTER THE EFFECTIVE ADMINISTRATION OF PUBLIC MEETINGS

Attorney S. Rod Acchiardo talked about the procedures with the new resolution. The resolution was read and highlighted various sections. The Council will need to take a vote on it. It states separate procedures on how public will interact at meetings. If it is a zoom meeting, the public can sign up with the County Auditor or Administrator by noon of that day to be on the agenda. If it is a regular in person meeting, there will be a sign-up sheet and a section on the agenda to speak during the meeting. This resolution ends on December 31, 2021. Danny made the motion to adopt the resolution, seconded

by David. Motion carried 7-0. This resolution needs to be put on the Council page of the County website. (See Attachment "R-CC-21-1)

DISCUSSION ON HEALTH DEPARTMENT OVERTIME

Luke commented that the Council's work session was two weeks ago and some of them met with the Health Department on Friday, February 19th. He said they don't agree with his proposal from the work session to hire two temporary employees. David said there should have been more CARES ACT money set aside for this. It would have helped. Luke agreed.

Luke also said the Commissioners amended the personnel policy on vacation and compensatory time. He commented that there is a formal way to do this and they did not do it. The Commissioners excepted the Health Department only from using any time. He said they put the Council in a position. He said he wishes the Council would have been consulted about this. They need to have the Commissioners to retroact and pass an ordinance on what they did about the Health Department on their time. Luke said there is no CARES ACT money left but \$1,500.00 and they are still working overtime. So, the work from January 31, 2021 to February 27, 2021, needs to be paid from the left over \$1,500.00 and the rest from the unappropriated funds of \$77,000.00 of the Health Department fund. From here, we probably need to appropriate an amount and they work until it is used, then we can revisit it. Luke mentioned that more of the overtime now is from the vaccine clinics. Lynn asked if they stopped contact tracing. She said she knows they were doing more at night and weekends; they had a more positive reach of people. Lynn said if they stop contact tracing and have a set time for vaccines, this should take care of most of the overtime. If the state requires, it is important, but if we cannot afford the overtime pay, then what?

Luke said with cases declining now, they don't need as much help as was originally thought. They said they need another Nurse, RN to help. Maybe look at a retired nurse to help out with vaccines. They do COVID vaccines one day a week and they have to stay over other days for other vaccinations.

David made a motion to pay overtime from January 31 to February 27th and use the left over \$1,500.00 and unappropriated balance to make up the difference. Paul made the second to the motion. Motion carried 7-0.

Luke also said they have the situation of the vacation time. Luke also mentioned about the other two employees in the Health Department working overtime. The Commissioner minutes said the Health Department. Lynn asked if it had to be a nurse to give the vaccine. Earla said no it doesn't. It could be someone certified. Commissioner Gregg Jarboe said maybe have a volunteer helping with it. Earla said it would be a liability if someone besides a nurse to give the shot. Luke said maybe a retired nurse so they can take a vacation. They are getting burned out.

Luke asked if there is a motion to approve an amount to work overtime? Earla said we need to look into contact tracing, see if we can get out of it. It would alleviate some overtime. David made a motion for \$10,000.00 for overtime pay plus social security and retirement. He then said \$13,000.00 for all, pay and benefits. Danny seconded the motion. Motion carried 7-0. This will be for all five employees at the Health Department starting February 28, 2021. The Auditor's office is to keep track of time and see where we are at with this \$10,000.00.

David commented that the Nurses welcomed the other two employees helping out to alleviate some working. He said they suggested to hire someone to give vaccines for them to be able to take vacation and letting the other two employees help out. Lynn said she is worried about the budget. She said \$77,000.00 unappropriated funds is not enough.

MISCELLANEOUS

Auditor Pam Goffinet forwarded a letter from INDOT on a Slide Correction Project on State Road 145, 1.69 miles south of SR 62 junction to read over. At this time, they are only requesting comments from our area regarding any possible environmental effects, social and natural, associated with this project. Administrator Teresa Kanneberg said this is standard procedure for a project. The State gives a period of time for organization to give comments if there is any adversity affecting the environment. If so, Luke said to contact Highway Superintendent Steve Howell and send responses in based on his comments.

Luke informed the Council that the House of Representatives passed House Bill #1271, DLGF bill, amending the change to the Special Legislation fund on where the remaining funds go after the bond is paid off. Perry County wants it to go to the Detention Center instead of the Highway Department. He said we were not the only county to ask for this change. Marshall County did the same thing. The bonds for the Detention Center can be paid off in January 2023. It is a good position for the future.

Luke informed the Council that he had been talking with consulting firm, Waggoner, Irwin and Scheele, about updating job descriptions and a salary study. Luke said he has received an offer of consulting services from them. He also said that with revenues going to be down for 2022, that we may not be able to give a raise again. It would be great to have a plan (Compensation Study) ready post COVID for the county employees.

Luke said Kent Irwin with Waggoner, Irwin and Scheele said they could do the work in two phases.

- Phase I – Prepare New Job Descriptions/Conduct FLSA Analysis
\$14,420.00
- Phase II – Job Description Point -Factoring – Salary Analysis report
\$14,460.00

The last job descriptions were done in 2009. The firm cannot do the salary study until the job descriptions are done. He said the salary study would help for raises in the future. It would provide raises in a uniform matter and in a non-objective view. Luke said maybe we can take the funding from the Riverboat fund. He said they just did this for Rush County for \$22,000.00. Danny said we need to check out other counties that have had this done. Luke said to put this on the agenda for next month.

Chief Deputy Sheriff, Eric Dickenson, asked the Council for permission to apply for some grants. They are:

1. Equipment grants – get locally from Substance Abuse Committee and United Way. There is no match to these grants.
2. School Safety grant – from the State, funded through the Indiana Criminal Justice Institute. This is just for school zone safety. He said they would partner with Perry Central School. They would be looking for school bus safety such as stop arm violators. This grant pays for the overtime for the deputies. Eric did say that FICA is not covered in the grant. He will work with Pam on the Social Security and the Retirement. Charlie asked when the deadline is for this. It is at noon on Friday, February 25th. All Council were in favor to apply for the grants. They appreciated him bringing them to the Council.

The Council said they do need to consider the procedures for grants.

Sheriff Alan Malone also mentioned that they received a grant 100% paid for by Deaconess Hospital from the Heart Group for 3 AED's. These will go in 3 police cars. They are used to save a life. He said he is not going to stop on getting these until all public safety vehicles have one.

There being no further business to come before the council, Charlie made a motion to adjourn the meeting. Danny seconded the motion. Motion carried 7-0, with adjournment at 6:05 p.m.

Minutes approved this 22nd day of April, 2021.

President, Perry County Council

*Minutes prepared by:
Pamela L Goffinet, Perry County Auditor*