

PERRY COUNTY COUNCIL
MEETING MINUTES
February 23, 2023

The Perry County Council met on the above date at 5:00 p.m. as was duly advertised. Council members in attendance were President David Etienne (DE), Lynn Fulkerson (LF), Earla Williams (EW), Keith Huck (KH), Stan Goffinet (SG), Kelli Harding (Kelli). Chief Deputy Eric Dickenson, and Auditor Kristinia Hammack were also present. There was no County Attorney or News *Representative* present.

The meeting opened with the Pledge of Allegiance.

AGENDA

SG made the motion to accept as amended, seconded by EW. Motion carried 6-0.

MINUTES

01.23.2023 and 02.03.2023 Meeting Minutes

Kelli made the motion to accept as amended, seconded by SG. Motion carried 6-0.

PUBLIC COMMENTS

- a) Nathan Held with Indiana 15 Regional Planning wanted to introduce himself, as he has been with Indiana 15 for 17 years. He is a resident of Perry County. Lisa Gelhausen was the previous Director. He informed us they have helped bring 24 million dollars of grant funds into Perry County, and they are here to help. Nathan provided a listing of project ideas for 2023. He looks forward to working with everyone.
- b) Ginger Alvey and Nathan Youcham with Perry County Library were present as they are needing approval to spend \$315,000 out of their Rainy-Day Fund for a new HVAC system and repairs in the library and to the Bookmobile. The current HVAC system is 20 years old. They requested and received 2 bids for the project. Auditor, Kristinia stated that these projects are over the library's state set threshold. State mandates County Council approval, but she wanted it to be known this is not an appropriation of county funds. Kelli asked if they were able to pursue any grants on these projects and suggested maybe Nathan with Indiana Region 15 could be of assistance in the future.

KH made the motion to approve the Public Library expending \$315,000 from their rainyday fund, seconded by EW. Motion carried 6-0.

KRISTINIA HAMMACK, AUDITOR

- a) Additional Appropriations for the Perry County Highway Dept in the amount of \$71,000. Steve Howell stated that this is for Bridge #100 CO RD #7. The current bridge is 20 feet, the new bridge will be 24 feet so it will be included in the annual bridge inspection.

EW made the motion to approve, seconded by EW. Motion carried 6-0.

- b) Kristinia originally brought to the County Council 1/26/2023 meeting the LOW Remote Access quote, where it was approved. At this meeting it was made mention this be paid out of the Auditors budget. Kristinia stated she is bringing this back to them for 2 reasons. First, being the Auditors budget does not have the funding for this. Second, this is not an "auditors office" expense. This remote access serves all county offices, along with Commissioners and County Council Members. DE recommended for this to be paid out of the Riverboat Fund. Kelli stated she thought it would be a good idea for us to put an ordinance in place requiring departments to utilize this feature in LOW, as we are paying for it. Kristinia informed the County Council that we are having a training session this Friday to show departments how the view access works. As far as entering claims and attaching supporting documents via scan into LOW, we will start this in the Auditors Office first. We are in a since the guinea pigs for LOW as this is a new feature. Once we learn this new feature and work out the kinks, we will then take the next step of the offices entering claims online instead of having to write them out and hand deliver to the Auditors Office. SG and KH both voiced they think this is a positive move for time efficiency.

Kelli made the motion to approve, seconded by SG. Motion carried 6-0.

- c) Kristinia spoke of the need for a Time and Attendance software. Currently we have 148 employees and are tracking hours worked, vacation time, sick time and comp. time via paper and pencil. This is very time consuming. If the county would use a software the Auditors Office would be more time efficient. The cost is a one-time expense of \$5,000 for Basic Attendance on Demand Implementation and Services, and a one-time expense of \$35,000 for 250 hours of “Pre-Post Implementation Workgroups, Department Head Training, and Integration Set-up. There will be a monthly fee of \$950 based on 150 employees and 40 department heads. The Commissioners feel that getting away from the paper pencil time cards is a positive move, but the 250 hours of training for \$35,000 is excessive and suggested we look into this a little more. Kristinia stated she wanted to keep the County Council informed and she will be looking into other options as well. The biggest issue is making sure the time and attendance software is compatible with LOW Payroll/Financial.

Kelli made a motion to table until they have more information, SG seconded. Motion carried 6-0.

- d) Kristinia stated that she had brought to the County Council in January 2023 asking to issue all department heads credit cards. She was asked to review our current Credit Card Policy. All members were emailed a copy of the current policy. Kristinia also stated she requested a copy of Tell City’s policy; it is comparable to the counties. Kelli mentioned that she was told that the sheriff dept. had 15 credit cards and asked for clarification from Chief Deputy Eric Dickenson. Eric stated that each deputy has a card for transport use. KH stated that he doesn’t feel comfortable with issuing cards until we have a policy with teeth in it in case of miss use.

SG made a motion to table until we get details lined out in the Personnel Policies Handbook, seconded by KH. Motion carried 6-0.

- e) Kristinia stated that the positions of Case Manager for Community Corrections and GAL-CASA Director need to be looked at once we have our Personnel Policies Handbook Committee together. Currently in Personnel Policies Handbook these are listed as non-exempt positions. Judge Lucy Goffinet issued a letter that these positions are paid the same as the probation office pay scale, which is a salary position.

GREG HENDERSHOT, MAINTENANCE

- a) Greg Hendershot informed the County Council of Phil Schuetter’s resignation. He would like to advertise this position to seek applicants for his replacement.

Kelli made a motion to approve, seconded by SG. Motion carried 6-0.

SAM HURST, PROSECUTOR

- a) Sam Hurst spoke to the Commissioners asking for permission to hiring a temporary part time position to be paid out of the 4D-Incentive funds. The State has required offices to go paperless. This temporary part-time position will be scanning and assisting with meeting the deadline.

SG made a motion to approve, seconded by KH. Motion carried 6-0.

COUNCIL

- a) Kristinia opened a discussion with the County Council regarding monthly checking account interest and what fund it is being receipted into. Currently interest is broken down between certain funds based on a percentage. She informed she has been told this is being done based on an ordinance from 20 years ago. She has spoken with other counties and a majority of the counties receipt the interest into the general fund. Kristinia feels this a way for us to build up the general fund and also opens us up to investment opportunities, as interest is not budgeted funds. Steve Howell made mention that we need to be careful that Highway funds are only used for highway expenses.

SG made a motion to table until we locate the ordinance. DE stated that this is just a discussion.

- b) The Commissioners and County Council make a joint appointment to the Personnel Policies Handbook Committee. The Commissioners made a motion to appoint Amanda Lasher at their last meeting.

Kelli made a motion to appoint, seconded by KH. Motion carried 6-0

- c) Approval of ARP proposed funds:
- Veterans \$5000 Stipend for drivers

\$5000 for community events

\$1000 for hats and shirts

- Troy Fire Department up to \$74,300 for masks and Air packs, less grant funds

Kelli made a motion to approve, KH seconded. Motion carried 6-0.

- d) RC reported that we receive 1 bid from JCW LLC. Live Stream Integration
Materials: \$6976.52, Labor: \$5060, Total: \$12,036.82/TV: Materials: \$1499,
Labor: \$780, Total: \$2239. Project Total: \$14,275.52

SG made a motion to approve & use Tribble Funds, seconded by Kelli 5-1.

There being no further business to come before the council, KH made a motion to adjourn the meeting. EW seconded the motion. Motion carried 6-0, with adjournment at 6:58 p.m. CST.

Kristinia Hammack announced that the next meeting of the County Council will be held on Thursday, March 23, 2023, at 5pm CST.

Minutes approved this 23rd day of March 2023.

President, Perry County Council

Minutes prepared by:

Kristinia L. Hammack, Perry County Auditor