

**PERRY COUNTY COUNCIL**  
**MEETING MNUTES**  
**May 30, 2024**

The Perry County Council met on the above date at 5:00 p.m. as was duly advertised. Council members in attendance were David Etienne (DE), Stan Goffinet (SG), Kelli Harding (Kelli), Keith Huck (KH), Gale Garner (GG), Earla Williams (EW), and Paul Malone (PM). Auditor Kristinia Hammack, Sheriff Alan Malone, and Rod Acchiardo were also present. There was no *News Representative* present.

The meeting opened with the Pledge of Allegiance.

**AGENDA**

PM made the motion to accept with amendment, seconded by EW. Motion carried 6-1.

**PUBLIC COMMENTS**

- a) None

**TARA LUCAS, PUBLIC HEALTH NURSE SUPERVISOR**

- a) Lucas stated an email was sent to the Council regarding Health First Indiana funding reallocation. The Health Department has received notification that the Health Department has been awarded the 2024-2025 VFC Immunization Grant that starts July 1, 2024 through June 30, 2025. Due to receiving this grant, there is money in the HFI grant to be allocated in the amount of \$38,253.88. It will be disbursed as follows:

|                                     |            |
|-------------------------------------|------------|
| 1. Get Walking Program              | \$ 499.44  |
| 2. Matter of Balance Program        | \$2,539.89 |
| 3. Construction Safe Haven Baby Box | \$5,000.00 |
| 4. Landlines and Cellphones         | \$2,000.00 |
| 5. Miscellaneous Health Fairs       | \$3,000.00 |
| 6. Cholesterol Kits                 | \$1,500.00 |
| 7. Medical Supplies                 | \$2,000.00 |
| 8. Tobacco Education                | \$2,000.00 |
| 9. Lice Kits                        | \$1,300.00 |
| 10. Dental Kits                     | \$4,000.00 |
| 11. First Aid Kits                  | \$2,800.00 |
| 12. PCMH basic CPR/AED training     | \$5,000.00 |
| 13. Computer and Printers           | \$3,114.55 |
| 14. Travel and Education            | \$3,500.00 |

KH made a motion to approve the reallocation, seconded by PM. Motion carried 7-0.

**MANDY JACKSON, PLANNING AND ZONING BOARD CHAIR**

- a) Approval for hiring of Planning and Zoning Administrator  
Some Council members feel they need more information before moving on this item.

SG made a motion to table, seconded by Kelli. Motion carried 5-2.

**APPROVAL OF MINUTES**

- a) 04.25.2024

KH made a motion to approve minutes as presented, seconded by SG. Motion carried 7-0.

**KRISTINIA HAMMACK, AUDITOR**

- a) Additional Appropriations
- Pauper Public Defender Fund #8961.31104.00000.0232 \$211,115.64  
Fund 8961 was set up with a fund balance. As funds are received, Hammack would like to bring them to the Council and have them appropriated so that the Pauper Attorney bills can be paid in a timely manner.  
Kelli questioned the \$75,000 for April and May that was supposed to come out of this amount, and Hammack stated this had already been paid out.

Hammack stated that by having this appropriation already done, then these claims do not have to first come to the Council for an appropriation. The Circuit Court can submit the claims to the Auditor's office and it can be added to the claims.

PM made a motion to approve, seconded by KH. Motion carried 7-0.

- IV-E Public Defender Fund #8960.31104.00000.0232 \$5,637.82

KH made a motion to approve, seconded by PM. Motion carried 7-0.

b) Cash Transfer

FROM: Fund 1160 \$22,166.71  
TO: Fund 1000 \$22,166.71

Hammack stated in 2023, the County had an Interlocal Agreement with the City of Tell City and the City of Cannelton where they paid the County. City of Tell City paid \$35,000 and City of Cannelton paid \$5,000, and then the County paid \$35,000 for a total of \$75,000 which was paid to the Animal Shelter. The funds did not start coming in until the later part of 2023, and the County has already paid some of Cannelton and Tell City's portion out of General. This money needs to be moved back into General. DE asked about prior years, and Hammack stated this was the first year for the Animal Shelter. She discovered this while completing the Annual Financial Report.

In 2024, the Interlocal Agreement was not discussed until March, and at that time Tell City decided not to do this and pay their portion directly to the Animal Shelter. However, the County had already paid Tell City's monthly portion for January, February, and March, which will result in the County only having to pay \$10,000 for the remainder of 2024.

This \$22,166.71 will be transferred out of the Interlocal Fund to General to offset the additional funds that the County paid.

PM made a motion to approve, seconded by GG. Motion carried 7-0.

c) Cash Transfer

FROM: Fund 9116 \$.02  
TO: Fund 9161 \$.02

Hammack stated when a previous transfer for Community Corrections when Funds were changed, \$.86 was transferred and it should have been \$.88, which left \$.02 in the old Fund. This transfer is to clean this up.

PM made a motion to approve, seconded by GG. Motion carried 7-0.

d) 2025 Budget Planning

Hammack stated she has provided Baker Tilley all the information that they have requested. She will be having a conference call with them next Tuesday morning (June 4, 2024) to ensure they have everything they need and answer any of their questions. Baker Tilley will then be reaching out to DE to schedule the time to discuss the Comprehensive Plan.

DE asked about a Budget calendar, and Hammack stated this year is different by utilizing Baker Tilley. The Council will need the Comprehensive Plan before starting on Budget, and meeting with the Department Heads. Hammack stated her role in Budget is getting Baker Tilley the information for the Comprehensive Plan, getting the Council all the financial information in July which is for January 1<sup>st</sup> through June 30<sup>th</sup>, and then the Council will start working on the Budget.

## **COUNTY COUNCIL**

a) Review Tax Abatements

DE asked Hammack that she can provide assurance that all the CF1's were received by the May 15<sup>th</sup> deadline, and Hammack confirmed this. She stated these can be scanned and emailed. A spreadsheet was prepared providing all the information to make it easier to navigate versus the large stack of papers. Kelli stated that the Council would need to review all paperwork to ensure the County is in compliance. DE stated the Council will not have a meeting before June 15<sup>th</sup>, and a special meeting will have to be scheduled. Hammack stated that no additional information was asked for prior to this meeting.

Kelli made a motion to table, seconded by SG. Motion carried 5-2.

b) Revisions to the Personnel Policy Handbook

Kelli Wilgus, Auditor First Deputy, stated the Personnel Policy Handbook committee met for a couple of changes that were needed. The first change is the result of the US Department of Labor raising the salary threshold as of January 1, 2025, to \$58,656 for exempt employees. Due to this change, the handbook committee decided to amend the exempt employees listing. The exempt

employees that will remain are the Health Officer, Highway Superintendent, Public Health Nurse Supervisor, Chief Probation Officer, and the Community Corrections Director. Other exempt employees will be removed from exempt status to non-exempt due to not meeting this salary threshold. Those being removed include the Director of E911 Coordinator, Jail Commander, Parks and Rec Director, Probation Officer, Community Corrections Case Managers, the GAL/CASA Director, and the Court Administrator/Court Reporter. This non-exempt status is effective when Council approves this.

The other change was exempt employees do not receive comp time, as this is not really a change as it has always been in the handbook, but will receive flex time. This flex time will need to be used within the next pay period.

Kelli stated to reiterate, this is a Federal decision to change that threshold, it is nothing Local or State, and Wilgus verified it is the Department of Labor that made that change.

Tara Lucas asked about the flex time to get clarification.

SG made a motion to approve the changes to the Personnel Policy Handbook, seconded by EW. Motion carried 7-0.

c) ARP Funding Request

Kelli stated this is a recommendation from the Perry County ARP committee which resulted from a couple of meetings that were open to physical health care. Dr. Michael Daum had requests, as well as Brandon Berger and Leonard Hahus with the Perry County Memorial Hospital. Items recommended from that committee:

**PERRY COUNTY ARP REQUEST:**

|                                                   |                     |
|---------------------------------------------------|---------------------|
| (1) New Ambulance (Remount - To be bid)           | \$200,885.00        |
| (1) Wrap (Decals for Ambulance)                   | \$5,400.00          |
| (1) Ferno Cot (For New Ambulance)                 | \$44,326.40         |
| (4) LifePak15 (For Ambulance)                     | \$190,705.12        |
| (3) Lucas Machines (For Ambulances)               | \$52,152.00         |
| (3) Lucas Machines Service                        | \$17,533.80         |
| (4) Video Laryngoscopes (For Ambulances)          | \$6,931.76          |
| VL Blades (For Ambulances) (1 packet)             | \$1,537.00          |
| (5) GIS Maps (For Ambulances & Dispatch)          | \$4,075.00          |
| Annual Sub                                        | \$1,300.00          |
| (4) Cradle Point (HOTSPOT HUB)                    | \$13,209.80         |
| (4) Network (works together to give cell service) | \$220.00            |
| Total                                             | \$538,275.88        |
| Potential Trade-Ins -                             | \$8,275.88          |
| <b>TOTAL ARP RECOMMENDATION</b>                   | <b>\$530,000.00</b> |

**ADDITIONAL ARP REQUESTS:**

|                                                                                                                              |             |
|------------------------------------------------------------------------------------------------------------------------------|-------------|
| AED's (2 Sherriff Vehicles /2 TCPD Vehicles & 5 into community                                                               | \$19,653.00 |
| Pulse Point App (For First Responders Cell Phones to locate where calls coming from and where equipment is located           | \$18,000    |
| First Responder Bags (Approximately 15)                                                                                      | \$15,000    |
| Invision EyeCare - Optimax (Retina Scanner) (Not charging customers for scan & 1 annual event with health fair to community) | \$98,985.00 |

|                           |                   |
|---------------------------|-------------------|
| <b>TOTAL ARP REQUEST:</b> | <b>681,638.00</b> |
|---------------------------|-------------------|

KH made a motion to accept these allocations, seconded by PM. Motion carried 7-0.

d) Reallocation of Tax to Specific Tax Components

DE stated that in recent Legislation, there can be 2% going to EMS and another .2% to Jail Operations. He feels the Council should look at reallocating some of the tax to specific components, so that it can be better utilized for the County in the future and possibly with budgeting. This could possibly increase the PSAP up

to the maximum of 1% to help fund things that are required by the County to provide. He further stated that Baker Tilley may need to be involved to look at this. Kelli feels this is a good idea to better assist with planning for the future. Hammack stated there would have to be some additional appropriations for additional consulting with Baker Tilley as they would bill for this. Kelli made a motion to look into this, seconded by SG. Motion carried 6-0-1.

- e) The next regular meeting is Thursday, June 27, 2024 at 5:00 p.m., which will be held at the Courthouse Meeting Room.

The meeting was adjourned at 5:41 p.m. CST.  
SG made a motion to adjourn, seconded by GG. Motion carried 7-0.

Minutes approved this 27<sup>th</sup> day of June, 2024.

*Minutes prepared by:*  
*Kristinia L. Hammack, Perry County Auditor*

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President, Perry County Council