

**PERRY COUNTY COUNCIL  
SPECIAL MEETING MINUTES  
October 28, 2024**

The Perry County Council met on the above date at 12:00 p.m. as was duly advertised. Council members in attendance were David Etienne (DE), Stan Goffinet (SG), Keith Huck (KH), Gale Garner (GG), and Paul Malone (PM). Deputy Auditor Leisa Ecker was also present. There was no *Sheriff, Attorney* or *News Representative* present.

The meeting opened with the Pledge of Allegiance.

**MANDY JACKSON, PRESIDENT OF PERRY COUNTY PLAN COMMISSION**

- a) Jackson stated that the Plan Commission has been working towards filling the position of the Building Administration that retired last year. They are trying to come up with a streamline solution, limit some finances, and maybe save the County some money. The idea is to make it user friendly for the community, as well as ease of access.

With this position being part-time previously, only fifteen hours per week, this gives an option to twenty-four hours per day to access a permit. Jackson stated that this is basically what the building administration did previously.

Jackson stated that Bill Dotson prepared a flow-chart as well as a spreadsheet that makes the process easy to understand. The idea is to streamline it to technology and put it on the County website. This will give the community the option to go online to initiate the building permit. There are steps that have to be taken prior, but it would explain those.

Dotson has spoken with An Island, and there will be an option to either download a printable PDF or to type and fill in the blanks. There will be links to view the County zoning laws and other information links. In addition, there will be a link where drawings can be submitted. If someone has a plot where a new building will be added, they will be able to get with the Health Department if new sanitation is being put in. An email will be created for the Plan Commission, with an automatic notification letting them know when an application has been submitted. Payment would be made at the Treasurer's office, and an email would be sent to the Plan Commission that the permit had been initiated. The Plan Commission would get the property owner what they need printed, such as the permit for actual posting.

Jackson stated that the County does not have a Building Inspector, so permit issuance is the biggest hands-on that the Building Administration does. This will provide ease of access for the community making the process a little easier.

Jackson stated that should a complaint be made regarding zoning laws, one of the board members will address the issue and a stipend of \$30.00 plus mileage would be paid to the board member. Jackson stated in the past year there have only been a hand full of complaints. Most are handled with a phone call.

Jackson is not saying this is a long-term solution, and the board will try to readdress this possibly quarterly to make sure it is rolling well.

Jackson stated that for individuals who do not utilize the internet, there will be a packet available in the Treasurer's office and well as at the Sanitation Department. It can be completed and submit it back to the Treasurer's office.

DE stated that the idea is to do this on a trial basis, and Jackson responded yes, the board does not know if this is a final solution. However, the board did vote unanimously that this was the best plan for now.

KH stated that the County needs to check on the liability aspect with the mileage, should there be an accident while going to view a property. PM stated that if the board is on a run for County business, will the liability extend to this. DE will contact the Council attorney regarding this. KH stated that the County also needs to check with the attorney should there be a predicament on a building permit, and a board member goes out and makes the wrong call as far as property lines go, and the liability on that. Jackson stated that one person would not make that decision, it would be brought back before the board to address the complaint.

KH made a motion to approve contingent upon being covered for liability with mileage and whatever, seconded by PM. Motion carried 5-0.

The meeting was adjourned at 12:12 p.m. CST.  
KH made a motion to adjourn, seconded by SG. Motion carried 5-0.

Minutes approved this 17<sup>th</sup> day of November, 2024.

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President, Perry County Council

*Minutes reviewed by:*  
*Kristinia L. Hammack, Perry County Auditor*  
*Minutes prepared by:*  
*Leisa M. Ecker, Deputy Auditor*