COUNTY COUNCIL RESOLUTION NO. R-CC-21-1

RESOLUTION OF THE PERRY COUNTY COUNCIL ESTABLISHING POLICIES AND PROCEDURES TO PROTECT DECORUM AND FOSTER THE EFFECTIVE ADMINISTRATION OF PUBLIC MEETINGS

WHEREAS, the Perry County Council (the "Council") serves as the fiscal body of Perry County, Indiana (the "County"); and

WHEREAS, Indiana Code 36-2-4-10 empowers the Council to adopt rules for the transaction of business at its regularly scheduled, and, if necessary, special meetings, all of which are open to the public; and

WHEREAS, the Council believes it is in the best interest of the County, as well as those individuals who choose to attend public meetings of the Council, to adopt standard policies and procedures for the administration of public meetings in accordance to the general rules of parliamentary procedure as set forth in *Robert's Rules of Order Newly Revised*; and

WHEREAS, in order to protect general meeting decorum and foster more effective administration of public meetings, the Council now desires to adopt standard policies and procedures applicable to public meetings according to the general parameters stated herein.

NOW THEREFORE BE IT RESOLVED BY THE FISCAL BODY OF PERRY COUNTY, INDIANA AS FOLLOWS:

1. The Perry County Council hereby adopts the following rules which shall apply to all individuals attending public meetings of the Council:

    a. Although members of the general public have no right to speak during a public meeting, the Council intends to provide for a public comment period during which time individuals may be given an opportunity to address the Council.

    b. Prior to any public comment period at an in-person meeting, individuals wishing to speak will be required to sign a speaker registration sheet and provide the speaker's name, address, and issue or topic they wish to address. Individuals will be called to speak in the order of which they have signed the speaker registration sheet.

    c. Prior to any public comment period at a virtual meeting, and up until 12 p.m. on the day of the meeting, individuals wishing to speak may e-mail or call the County Auditor at auditor@perrycounty.in.gov (812-547-6427) or the County Administrator at countyadmin@perrycounty.in.gov (812-547-2758) to sign-up to speak at the meeting. Included in the e-mail (or phone call) should be the individual's name, address, and issue or topic they wish to address. Individuals will be called to speak in the order of which they contacted the County.

    d. For a virtual meeting, individuals who contacted the County to speak during the public comment period will receive a specific invite to the meeting and will be asked to verify their identity prior to admittance to the meeting. This invite is not to be shared with the general public. Members of the general public who do not wish to speak during the public

comment period may view the meeting on the County's YouTube channel located at https://www.youtube.com/channel/UChDrtxj69o5S1BUXLoIxl6Q.

e. Individuals who wish to speak and have signed the speaker registration sheet or have e-mailed or called the County Auditor or County Administrator may waive their opportunity to speak once called upon; however, an individual who waives their opportunity to speak will not be permitted to speak at a later time.

f. Once called upon, all speakers shall first state their name and their city/town of residence. During an in-person meeting, speakers should speak from the podium into the microphone provided.

g. Each speaker may only speak once and will be given a maximum of four (4) minutes to speak unless a shorter or longer period of time is set forth by the Council President or in the absence of the President, the President Pro Tempore, at the start of the public comment period. Time may not be reserved or yielded to other speakers and once an individual is finished speaking, that individual's remaining time, if any, is waived.

h. Any speaker who is discourteous, argumentative, or accusatory will be deemed out of order and asked to stop. If any of that speaker's time remains, such time will be forfeited, and the speaker will not be granted an opportunity to make any further comment or presentation.

i. The Council is authorized, and has sole discretion, to request any person deemed out of order to leave the meeting and, once requested to leave, the person must immediately leave the meeting room. If the meeting is virtual, they must immediately leave the meeting.

j. All members of the general public attending a public meeting will be expected to adhere to these rules and, any person failing to do so will be deemed out of order.

k. During its public meetings, the Council will take all measures necessary under the circumstances to maintain order. In exercising this discretion, the Council will be guided by a judicious appraisal of the circumstances, including the conduct and decorum of members of the general public in attendance.

2. Upon the adoption of this Resolution, a copy of the rules stated herein shall be posted outside the Commissioners' Room and made available to the general public through the internet website for Perry County, Indiana (https://www.perrycounty.in.gov/).

3. This resolution shall expire Dec. 31, 2021.

COUNTY COUNCIL RESOLUTION NO. R-CC-21-1

DULY ADOPTED by the Council at its regularly scheduled meeting on this, the 25th day of February, 2021.

Luke Thomas, President

Danny Bolin, Councilmember

David Etienne, President Pro Tempore

Earla Williams, Councilmember

Charlie Baumeister, Councilmember

Lynn Fulkerson, Councilmember

Paul Malone, Councilmember

ATTEST:

Pam Goffinet, Auditor, Perry County, Indiana