COUNTY COUNCIL RESOLUTION NO. R-CC-21-2

RESOLUTION OF THE PERRY COUNTY COUNCIL ON THE ESTABLISHMENT OF GRANT PROCEDURES

WHEREAS, the State Board of Accounts holds the audit position that counties should have established procedures for the grant process; and

WHEREAS, the State Board of Accounts holds the audit position that grants should be appropriated as necessary; and

WHEREAS, the Perry County Council ("Council") believes it is best that Perry County ("County") aligns with the State Board of Accounts' audit positions; and

WHEREAS, the Council is the fiscal body of the County and therefore should be aware of all sources of revenue in order to make appropriate budgetary decisions;

NOW, THEREFORE, BE IT RESOLVED BY THE FISCAL BODY OF PERRY COUNTY, INDIANA, AS FOLLOWS:

Section 1. **Grants for Personnel**. Applications for grants to be utilized for the purpose of paying all or a portion of a salary or salaries must be approved by the Council prior to submission.

However, if the grant has been applied for and awarded in the previous fiscal year, prior approval by the Council is not required. If such is the case, the applying department or agency must come before the Council at the earliest meeting possible to present the grant application, budget, and to discuss any changes from the prior fiscal year.

If the grant is awarded, such monies will be added to the County's salary ordinance.

Section 2. **Grants for All Other Purposes.** Applications for grants to be utilized for all other purposes besides paying all or a portion of a salary or salaries in an amount less than or equal to $10,000 do not require Council approval prior to submission. However, the applying department or agency must come before the Council at the earliest meeting possible to present the grant application and budget.

Grants utilized for all other purposes besides paying all or a portion of a salary or salaries in an amount greater than $10,000 must be approved by the Council prior to application.

Section 3. **Grants Requiring a Match.** Grants that require the applying department or agency to match a certain amount of funds must be approved by the Council prior to application.

Section 4. **Grant Application Requirements.** The grant application must show the Perry County Auditor's Office at 2219 Payne Street, Tell City, IN 47586 as the address for notices and payments.

Section 5. **Recordkeeping of Awarded Grants.** If the applying department or agency receives a grant, a copy of the award letter and all other paperwork received must be provided to the county auditor's office. Furthermore, any and all communication, correspondence, or changes made between the applying department or agency and the grantor must be provided to the county auditor's office.

The applying department or agency has the responsibility of complying the grantor's reporting requirements. Final reports must be provided to the county auditor's office.

Section 6. **Appropriation of Grants.** Non-federal grants awarded that do not operate on a calendar year will be appropriate by the Council through the additional appropriations process. Non-federal grants that do operate on a calendar year will be appropriated during the budget process.

IT IS FURTHER RESOLVED THAT this Resolution shall repeal any and all Resolutions in conflict herewith.